

**St Joseph's School  
P&F Association General Meeting Minutes  
19<sup>th</sup> July 2021**

**Welcome**

**Prayer**

**Meeting Opened: 3.20**

**Present:., Mel Allen, Libby Taylor, Simon Rodgers, Donna Crafter, Sarah Malaxos, Tash Crees,**

**Apologies: Joanna Wills, Lorrae Carlson, Leah Gale**

Item	Discussion	Action Required
<b>Minutes of Previous meeting</b>	Moved:            Seconded:	
<b>Business arising from previous meeting</b>	Blue light disco Overdue uniform accounts	
<b>Correspondence</b>	Correspondence in: none - Correspondence out: none -	
<b>Reports</b>	Year 4 had their first alter server training today	
<b>Principals</b>	Naidoc activities at SCDHS this Thursday Michelle Pedrin away today and tomorrow on PD Staff PD has moved to next Friday of week 2 Year 3 Bishop's Literacy Assessment practise test in week 2 & 3 Saint Mary of the Cross 9 <sup>th</sup> August (and lapathon) Camp notes go home this week	
<b>Treasurer</b>	See attached  Accounts at the end of - Main account \$ 4460.62 - Uniform: \$3023.82	

	<p>- Bonus Saver: \$3901.79</p> <p>Moved: Tash Cress    Seconded: Libby Taylor</p> <p><b>Uniforms</b></p> <ul style="list-style-type: none"> <li>- "Quick Cliq" app that Saint Mary's use (cashless online system to pay for uniforms and school fees)</li> </ul> <p>Simon put forward a motion that this be looked in to</p> <p><b>Wood Raffle – 31<sup>st</sup> July</b></p> <ul style="list-style-type: none"> <li>- Simon has a pile of wood at home and a ute and a table</li> <li>- Simon needs raffle tickets and a float</li> <li>- Donna has a float</li> <li>- Mel has raffle tickets</li> <li>- 8:00am starting time</li> <li>- \$100 food voucher for food works (the winner can choose wood or the voucher)</li> <li>- Third winner gets a toberone chocolate bar</li> </ul> <p><b>Lap – a – thon fundraiser – 9<sup>th</sup> August</b></p> <ul style="list-style-type: none"> <li>- Simon invited to a P&amp;F conference in Perth this weekend</li> <li>- 2pm and parents are welcome</li> <li>- Located at the school</li> <li>- A prize for the class who raises the most money</li> <li>- Students wear sports uniform</li> </ul> <p><b>Blue light Disco – 6<sup>th</sup> August</b></p> <ul style="list-style-type: none"> <li>- Sports complex</li> <li>- Parents allowed to stay</li> <li>- 2 sessions (pre-kindy to Year 3 at 4:30pm-6:00pm; Year 4, 5, 6 at 6:00pm-8:00pm)</li> </ul> <p><b>Fathers Day Stall</b></p> <ul style="list-style-type: none"> <li>- Lorrae is happy to run this and order in the gifts</li> </ul> <p><b>Year 6 Graduation Gift</b></p> <ul style="list-style-type: none"> <li>- Mel looking at pens for Bronte and Ekam</li> </ul>
	<p>Mel to provide the raffle tickets and send out to parents</p> <p>Donna to provide the float</p> <p>Mel will put this in the upcoming school newsletter</p> <p>Leah will organise info for parents.</p>

	<p>Fundraising ideas</p> <ul style="list-style-type: none"> <li>- Jolly Soles (\$45 for a box in May last year)</li> <li>- Student Calendar (can work on these in class)</li> </ul> <p>Simon put forward a motion to help out with this</p> <p>Support with Secretary Role</p> <ul style="list-style-type: none"> <li>- Best option is to resign because she is working away a lot</li> </ul>	
	<p>Mel to put a note out to parents to see who is interested in becoming secretary</p>	
<p><b>Next Meeting</b> 23rd August at 3:15pm</p>		

**Meeting Closed: 3:55pm**

**St Joseph's P&F Assn A/C 71-0110- [working A/C]**

Expenditure:						Income		
Date	Paid To	Chq #	Amount	Details	Date	From	Amount	Balance brought forward
3-May	Smart Gift Ideas		\$160.50	Mother Day Gifts	31-May	Interest	\$0.00	\$ 4,286.87
7-May-21	L Carlsson		\$57.95	Tissue Paper Recoup				
			\$ 218.45					Closing \$ 4,068.42
						Statement on 31/05/2021 \$ 4,068.42		

\$ 4,068.42

**St Joesh's P&F Assn A/C 71-2503-[uniform A/C]**

Date	Paid To	Chq #	Amount	Details	Date	From	Amount	Balance Brought Forward
31-May	LW Reid		\$604.82	Pants, Shirts	31-May	Interest	\$ -	\$ 3,172.48
31-May-21	LW Reid		\$297.64	Polos	10-May	Welham	\$48.00	
					*12/05/2021	Taylor - School Fees*	\$100.00	
					19-May	Loader	\$44.00	
					19-May	James	\$269.00	
					25-May	Rodgers	\$100.00	
					25-May	Borona	\$20.00	
					26-May	Carlson	48.00	
					31-May	Gale	40.00	
			\$902.46				669.00	Closing \$ 2,939.02
						Statement on 31/05/2021 \$ 2,939.02		

\*12/05/2021 Taylors paid \$100 for school fees into the uniform account. In consultation with Donna Crafter and Deborah Maddock it was decided to leave money in and they would take \$100 cash from the money in the safe for Mothers Day Gifts.

\$ 2,939.02

**St Joesh's P&F A/C 13-2592-[Bounus Saver]**

Date	Paid to	Amount	Details	Date	From	Amount	Balance Brought Forward
				31-May	Interest	\$ 0.03	\$ 3,901.69
		\$0.00			Total	\$ 0.03	\$ 3,901.72
						Statement on 31/05/2021 \$ 3,901.72	

**St Joseph's P&F Assn A/C 71-0110- [working A/C]**

Expeniture:				Income			
Date	Paid To	Chq #	Amount	Details	Date	From	Amount
10-Jun	Catholic School Parents		\$107.80	2021 Affiliation	30-Jun	Interest	\$0.00
			\$ 107.80		2-Jun	Deposit	\$500.00
					Closing		\$ 4,460.62

Statement on 30/06/2021

\$ 4,460.62

**St Joesh's P&F Assn A/C 71-2503-[uniform A/C]**

Date	Paid To	Chq #	Amount	Details	Date	From	Amount
30-Jun	L Carlson		\$89.20	Stockings & receipt	30-Jun	Interest	\$ -
					1-Jun	Wills	\$31.00
					9-Jun	Carlson	\$32.00
					9-Jun	Crees	\$66.00
					17-Jun	Wallis	\$25.00
					28-Jun	Simmons	\$20.00
					Closing		\$ 174.00

Statement on 30/06/2021

\$ 3,023.82

**St joesph's P&F A/C 13-2592-[Bounus Saver]**

Date	Paid to	Amount	Details	Date	From	Amount
				30-Jun	Interest	\$ 0.03
				Total		\$ 0.03

Statement on 30/06/2021

\$ 3,901.75

**Principal's Report**  
**P&F**  
**19<sup>th</sup> July 2021**

Welcome back to term 3 – it is going to be another busy term.

Our Year 4 students begun their altar server training today and we will welcome them into this role for their first mass next Monday.

Our students will be attending SCDHS to participate in the Naidoc Week activities on Thursday. We are looking forward to a fun day.

Mrs Beaton and myself will be in Kalgoorlie Thursday and Friday attending our GEMS network meeting and the Leaders forum. Michelle is currently updating her OHS training in Perth and we also have many of our staff attending their first aid training in a couple of weeks. We have moved our PD day to Friday 30<sup>th</sup> July as a number of our staff will be attending the Keeping Safe PD in Perth – this is mandatory for our staff.

We have our BRLA testing for Year 3 students in week 2 (practice test) and week 3.

We are also preparing for our St Mary of the Cross celebrations which includes the lapathon.

Camp notes will be going home this week so please keep an eye out for them.

We have our school cyclic review in week 8 and at this time it will also be my review. The P&F will be asked to participate.

I look forward to a fantastic term  
Regards  
Mel Allen