

St Joseph's School, Southern Cross



2021 – 2023 Evangelisation Plan

‘Never see a need without doing something about it.’

-St Mary of the Cross Mackillop

‘With the help of God, we can do a great deal’

- Nano Nagle

ST JOSEPH'S SCHOOL

St Joseph's Southern Cross offers a contemporary Catholic Education that inspires hope and is inclusive of all.

Centred on Christ, St Joseph's provides high quality programs with a strong focus on taking action for good in the world.

Our School Crest reminds us that our school continues a tradition of dedication and service brought to Southern Cross by the Presentation Sisters and the Sisters of St Joseph of the Sacred Heart over 120 years ago. The "S" and the "J" represent the Sisters of St Joseph and the five stars, the stars of the Southern Cross.

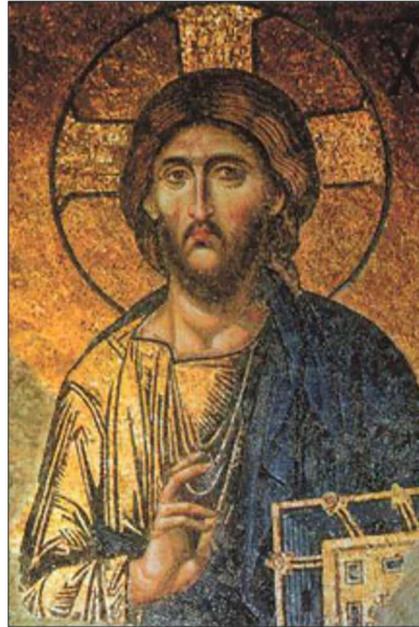
St Joseph's School is an extension of the Southern Cross Community:

- Fostering the holistic growth of children
- Committed to our school motto of 'Honesty'
- Values as modelled by Jesus Christ
- Honouring the vision and mission of Saint Mary of the Cross Mackillop and Nano Nagle.

Our Core Values

- Students at St Joseph's are honest and courageous and strive to follow in the footsteps of Jesus
- We respect that we are all different and unique, and are willing to share our talents with others
- We demonstrate fairness to all in our school community
- We engage in active learning in a safe and collaborative environment
- We challenge, motivate and encourage everyone to reach their potential
- We play our role in protecting God's environment to promote a sustainable future for all

CHRIST IS THE FOUNDATION



- Integrating faith and life -

Relating the religious life of their school to the lives of Catholic school staff and students

STAFF FORMATION PLANNING

1. CHRISTIAN WITNESS: BEHAVIOUR EXPRESSING THE DIVINE LIFE WITHIN (1) : Witness to the presence of Christ

Sacred Focus (Classroom prayer centre, chapel, crucifix etc)	Reverence Sign (‘Etiquette’, expressions of reverence)			Effectiveness Indicators (what signs are there that staff understand the meaning of the sacred places and signs in the school?)
	How	When	Who	
Prayer centre in the classroom (including staffroom and specialist rooms)	<p>All classes have visible prayer focus in the classroom, using the signs, symbols and liturgical colours</p> <ul style="list-style-type: none"> - Crucifix (Students and staff to be reminded of the significance and presence of the Crucifix. - Bible - St Mary Mackillop/Blessed Nano Nagle - Candle (symbol of the light of God) - Prayer Book - Altar cloths (all liturgical colours) - Mission Box <p>These need to be constantly updated to suit the liturgical season, class themes and topics related to the curriculum. Audit resources annual to ensure classes have what they need</p>			Each classroom has a liturgically correct and appropriate prayer table at all times of the year.
Understanding the meaning and symbolism of the Mass and liturgy	<p>Discussion and sharing of knowledge. This may take place at prayer, staff meetings, as part of our Faith Focus newsletter. All staff are to be participants.</p> <p>Some areas of focus may include: Silence to enter, Altar, Bow to the tabernacle at all times, Entering and exiting at pews (genuflect), Expectations in Church (Pray upon entering the church, respect others prayer time, participate in Mass), preparation of readers, responses etc</p>			Increased reverence in participation in Mass and liturgy by both staff and students.

2. CHRISTIAN WITNESS: BEHAVIOUR EXPRESSING THE DIVINE LIFE WITHIN (2) : The community life of the school

1. How will we keep before our school staff

- the meaning of Christian witness

Catholic etiquette practices- Reminding of the meaning of the relevant gestures, why we do them and how to teach them to children

Continue to develop the links of Jesus' teachings through the gospels to our Living Like Jesus focus wall.

Give opportunities for staff to identify their God-given gifts and meaningful ways of using these gifts to enhance our school community

2. What opportunities will our school offer school staff to keep deepening their witness spiritually?

Staff Prayer

Staff masses

Prayer at staff meetings

PD Days as a whole staff and on an individual basis

Faith Story Witness

Focus in Faith Focus Teams

3. How can we give Christian witness?

Which of the ways of giving Christian witness listed in the Chart of page 5 do we offer in our school?

- Focus on our Living Like Jesus values which are linked to Jesus' teachings in the Gospels.
- Staff example of Christian Living - Love for God and Love for Others
- Solidarity in Gospel concerns – the needy and the environment

Are there any other ways we can/need to do so?

- Encourage students to recognise their gifts and to use these in ways that contribute as Gods want
- Focus on respectful relationships between all- special focus on consistent student respect shown to all adults

Staff Formation	How	When	Who	Effectiveness indicators
Knowledge of Catholic Etiquette Development of understanding of the Living Like Jesus values	Regularly throughout the year as part of PD or the weekly Faith Focus. Regularly throughout the year as part of PD or the weekly Faith Focus.		Faith	School wide focus on Jesus' teachings and teacher and student relationships.
Leadership Formation Plan, time and develop relevant resources for staff and students.	Regularly throughout the year.			

3. INTRODUCING CHRIST: How will our school community proclaim Jesus is Risen and offers his power for people's needs?

Theme	When Proclaimed <i>(Feast, event, opportunity etc)</i>	How <i>(Method - address, written paragraph etc)</i>	Where <i>(Assembly, newsletter, etc)</i>	Effectiveness Indicators <i>(Signs of student understanding)</i>
Healing & Forgiving Sins	Lent, Holy Week, Easter, Sacrament of Reconciliation	Mass, liturgy, prayer sessions Stations of the Cross	Church Classroom Newsletter Assembly Sacred spaces	Active participation in Mass and liturgical prayer
Empowerment	Each fortnight with a focus on Jesus' teachings (Living Like Jesus)	Focus in our faith focus and verbally addressed at assembly. Teacher integration in class	Staff Meetings Assembly Newsletter Faith Focus (using St Joseph's Living Like Jesus Resources)	Increased understanding of how Jesus empowers us
Curing paralytics	Act of Reconciliation	Discussion at school level (staff, P&F, SAC) meetings in regards to interactions and modelling Gospel values Harmony, Naidoc celebrations	Prayer Handbooks Code of Conduct Newsletter	Interactions are based on mutual respect and understanding All follow Code of Conduct
Leadership Formation	Time for reflection and planning External support to develop school based Living Like Jesus resources			

4. THE CALL TO GROW IN DISCIPLESHIP: *Christian experiences of God: The Apostles' Creed*

EXPERIENCES TO BE PROCLAIMED	FEAST/EVENT	WAY/BELIEF PROCLAIMED	EFFECTIVENESS INDICATORS
<p>Incarnation of the divine within us</p> <p>Prayers to Jesus for needs are answered</p> <p>Lifelink, Missions and other school celebrations</p> <p>Empowerment through their belief in God- that they can overcome anything, like Jesus.</p>	<p>Confirmation</p> <p>First Communion</p> <p>Reconciliation</p> <p>Daily prayer</p> <p>Lifelink Day</p> <p>Mary Mackillop Day</p> <p>St Joseph's Day</p> <p>Caritas</p> <p>St Vincent De Paul</p>	<p>Teaching about the meaning of Baptism and Confirmation</p> <p>Reminding students through daily conversations and prayers</p> <p>Students to participate in particular school based activities like LifeLink, Mission Day activities, Grandparents Morning Tea and Mass.</p> <p>Teaching them to reflect on their own choices and how these affect others</p> <p>Living like Jesus values</p>	<p>Everyone in the community interacting with increased respect and dignity</p> <p>More meaningful prayer practices in the school</p> <p>Increased student resilience</p>
<p>Staff Formation</p> <p style="text-align: right;">How</p> <p>Living Like Jesus values</p> <p>Refresher on the meaning and significance of the sacraments</p>	<p style="text-align: center;">When</p> <p>PD Days and Staff Meetings</p>	<p style="text-align: center;">Who</p> <p>All staff</p>	<p>Increased staff understanding of the meaning of the Sacraments</p>
<p>Leadership Formation</p> <p>Develop understanding of LLJ</p> <p>Learning on Sacraments</p>			<p>Increased understanding of LLJ and of the meaning of the Sacraments</p>

5. THE CALL TO GROW IN DISCIPLESHIP: *Celebrating the Eucharist*

<p>EUCCHARIST: Year</p> <p>How will our school life seek to help students, and therefore staff, to focus upon personal needs to which the gifts of the Eucharist relate?:</p> <ul style="list-style-type: none"> • Students to spend time in class before each Mass identifying and reflecting on personal needs to and intentions to bring to the Mass. • Remind the students of the potential of the Mass to enhance the concept of ‘empowerment’ through Christ <p>What practices or strategies have been used in our school to skill participants to recall for what in their lives they will give thanks?</p> <ul style="list-style-type: none"> • Living Like Jesus Values/awards <p>How will our school seek to skill students and staff to prepare for active participation by remembering the meaning of the ritual elements?</p> <ul style="list-style-type: none"> • Teaching the ritual elements of the Mass, to students through R.E. classes and whole school gatherings and to staff at staff meetings/PD days. <p>Are students give sufficient opportunities in each school year to develop the skills needed to participate in the Eucharist?</p> <ul style="list-style-type: none"> • Regular whole school Masses and class liturgies timetabled throughout the term. • Students to be regularly taught the symbolism, meaning and responses of the Mass, in order to encourage them to be more active participants in the Eucharist. 	<p>EFFECTIVENESS INDICATOR</p> <p>Increased reverence and engagement in the Mass</p>								
<table border="1"> <thead> <tr> <th data-bbox="98 1217 669 1273">STAFF & Leadership FORMATION</th> <th data-bbox="669 1217 1117 1273">HOW</th> <th data-bbox="1117 1217 1453 1273">WHEN</th> <th data-bbox="1453 1217 1789 1273">WHO</th> </tr> </thead> <tbody> <tr> <td data-bbox="98 1305 669 1417"> increase staff understanding of the Mass Upskill staff in leading students in reflecting on the Mass in advance using a variety of resources </td> <td data-bbox="669 1305 1117 1417"></td> <td data-bbox="1117 1305 1453 1417"> Staff Meetings, PD, Faith Focus Teams </td> <td data-bbox="1453 1305 1789 1417"></td> </tr> </tbody> </table>	STAFF & Leadership FORMATION	HOW	WHEN	WHO	increase staff understanding of the Mass Upskill staff in leading students in reflecting on the Mass in advance using a variety of resources		Staff Meetings, PD, Faith Focus Teams		<p>Increased staff enthusiasm and participation in Mass</p>
STAFF & Leadership FORMATION	HOW	WHEN	WHO						
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6. THE CALL TO GROW IN DISCIPLESHIP: *Celebrating the Sacrament of Penance and Reconciliation*

<p>How will our school seek to ‘apprentice’ students</p> <ul style="list-style-type: none"> Teaching students how to participate in (and the value of) a process of examination of conscience. Establish school- wide expectations as to how often staff would lead students in examination of conscience. Ensuring all students know (or are learning) the Act of Contrition prayer and establishing this prayer as a regular feature of classroom prayer and whole school gatherings <p>Do your students have opportunities in the school year to celebrate Penance for their ‘apprenticeship’?</p> <ul style="list-style-type: none"> Establish the practice of students of the appropriate age attending Reconciliation in timetabled times. Non-Catholic students to participate in a modified process of reflection and penance. 	<p>EFFECTIVENESS INDICATOR</p> <p>in Reconciliation and observation of increased student understanding of the Sacrament</p>												
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<p>LEADERSHIP FORMATION</p> <p>Increased learning of significance and meaning of the Sacrament through PD, professional reading and discussions with Parish Priest.</p>													

7. THE CALL TO GROW IN DISCIPLESHIP: Formal Prayer

Names of Formal Prayers Sign of the Cross Lord's Prayer Hail Mary Glory Be Grace before and after meals St Joseph's School Prayer Creed Act of contrition The Rosary The Angelus Mass Responses	Year introduced All classes *see appendix for complete list of prayers when they appear in the RE guidelines	When integrated into the school day As part of beginning or end of day. Special intentions. At the beginning of lunch with thanksgiving prayer to be attended to. Whole school assemblies being opened with prayer which are led by the ministering group. Special intentions will be prayed as they arise within the school year. These will be focused on during special situation and liturgical seasons. Class liturgies and formal celebrations within the school. Before and after every prayer and daily and at assemblies. Differentiating between Prayer & Reflection. The Rosary during the months of May and October and Our Lady's birthday. Bookmarks of Traditional Prayers and Mysteries of the Rosary. Prayer of sorrow for Reconciliation. Aspects of the Mass – key phrases.	Effectiveness Indicators Use of prayer charts in the classrooms Participation Focus on prayer in the newsletter Scope and Sequence of the prayers to be taught									
Staff Formation Understanding and using Mass Responses so that they can model to student and engage more in Mass		<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">How</td> <td style="text-align: center;">When</td> <td style="text-align: center;">Who</td> </tr> <tr> <td>PD with Parish Priest or with staff/CEWA</td> <td></td> <td></td> </tr> <tr> <td colspan="3">Faith Focus – Principal to highlight certain responses with students and staff and explain the meaning</td> </tr> </table>	How	When	Who	PD with Parish Priest or with staff/CEWA			Faith Focus – Principal to highlight certain responses with students and staff and explain the meaning			Increased confidence to participate in Mass and preparing students for Mass
How	When	Who										
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Faith Focus – Principal to highlight certain responses with students and staff and explain the meaning												
Leadership Formation Develop and source resources to continue own formation		Opportunities through PD Engaging CEWA and other PD providers										

THE CALL TO GROW IN DISCIPLESHIP: *Informal Prayer*

<p>Intention</p> <p>Special intentions</p> <p>Prayers relevant to particular Saints or situations/ Liturgical events of the year.</p> <p>Praying to Jesus in our hearts</p> <p>Opportunities for all types of prayer to be heard & spoken.</p> <p>Staff Prayer</p> <p>Understanding the difference between prayer & reflection</p> <p>Knowledge of the four types of prayer: Thanksgiving, Petition , Contrition , Adoration</p> <p>Understanding of Rosary Prayer related to gifts of the Holy Spirit</p>	<p>Year</p> <p>All classes</p>	<p>When integrated into the school day</p> <p>At assemblies</p> <p>Newsletters In class – special intentions to God</p> <p>Conversations with God</p> <p>As the need arises</p> <p>Each Week (Tuesdays)</p> <p>As need arises</p> <p>As needs arise PD during this evangelisation period</p> <p>May/October</p>	<p>Effectiveness Indicators</p> <p>Sufficient opportunity to pray informally?</p> <p>Reverence</p> <p>Prayer focus table – ownership of responsibility</p> <p>Observation</p> <p>Capacity of students to share their special intentions</p> <p>Supportive Community</p> <p>Participation in the Rosary</p>
<p>Staff Formation</p> <p>Develop staff participation in and understanding of informal prayer</p>	<p>How</p> <p>Opportunities for PD through Accreditation or whole staff PD Focus in the staff Faith Focus Teams Modelling through staff prayer</p>	<p>When</p>	<p>Who</p>
<p>Leadership Formation</p> <p>Develop and source resources to continue own formation</p>	<p>Opportunities through PD Engaging CEWA and other PD providers</p>		

Prayer: Scope and Sequence

Pre-Primary	Year One	Year Two	Year Three	Year Four	Year Five	Year Six
<p>P.1 Sign of the Cross</p> <p>P.3 Holy Spirit Prayer</p> <p>P.5 Prayer at meal times</p> <p>P.5 Prayer Space</p>	<p>1.2 Sign of the Cross</p> <p>1.2 Our Father</p> <p>1.2 Hail Mary</p> <p>1.2 Glory Be</p> <p>1.5 People pray to say thank you to God, give praise to God and to say sorry to God</p> <p>1.5 Our Father</p> <p>1.8 Hail Mary</p>	<p>2.1 Prayer of the Faithful</p> <p>2.5 Our Father</p> <p>2.5 Sign of the Cross</p> <p>2.5 Glory Be</p> <p>2.5 Prayer at the beginning of the day</p> <p>2.5 Prayer at the end of the day</p> <p>2.5 Grace before and after meals</p> <p>2.6 Act of Contrition or Prayer of Sorrow</p>	<p>3.1 Hail Mary</p> <p>3.1 The Angelus</p> <p>3.5 Glory Be</p> <p>3.5 Prayer Intentions:</p> <ul style="list-style-type: none"> • Praise • Thanksgiving • Petition • Sorrow <p>3.5 Spontaneous Prayer</p> <p>3.5 Beginning and finishing prayers</p> <p>3.6 Act of Contrition or Prayer of Sorrow</p>	<p>4.1 Our Father</p> <p>4.2 Act of Contrition</p> <p>4.5 Praying the Rosary</p>	<p>5.5 Recall prayers:</p> <ul style="list-style-type: none"> • Our Father • Glory Be • Hail Mary • Act of Contrition • Prayer of Sorrow • The Angelus • The Rosary 	<p>6.1 Apostles' Creed</p> <p>6.6 Three major expressions of prayer:</p> <ul style="list-style-type: none"> • Vocal Prayer • Meditation • Contemplative <p>6.6 Forms of prayer:</p> <ul style="list-style-type: none"> • Blessing and Adoration • Petitions • Intercession • Thanksgiving and Praise

Staff Formation Planning Document 2021

Focus Area	Informed by evidence <i>Qualitative and quantitative</i>	Specific <i>Performance & development goal to be achieved (stated simply)</i>	Measurable <i>Evidence that will be used to demonstrate progression and goal</i>	Achievable <i>What actions will it take to achieve the goal?</i>	Relevant <i>How does the goal connect to the school's strategic plan (and/ or other plans)?</i>	Time Bound <i>What are the timeframe milestones?</i> <i>Timeframe within which the goal will be achieved</i>	Resources <i>Support/resources that will be required to achieve the goal.</i> <i>Key school-based personnel who will be engaged.</i>	Success Criteria <i>How will we know we have been successful (quantitative and measurable)?</i>	Monitoring Process and Progress <i>Who is the staff member who will ensure we are on track and have not taken our eyes off the goals? When/ how regularly will this be done? How will this be done?</i>
CHRISTIAN WITNESS <i>Behaviour expressing the Divine Life within</i> <i>Witness to the presence of Christ</i> <i>The community life of the school</i>	Evangelisation Staff PD Feedback survey from staff Staff PD Feedback survey from staff	Revisit the Evangelisation Plan at Beginning Principal Evangelisation Planning Day Incorporate the Living Like Jesus Wall character traits into the classroom	Increased understanding and modelling of LLJ values	Attend Planning Days in Perth Link Living Like Jesus Wall positive character traits – links to resources will be sent out prior to each fortnightly focus.	Strategic Direction (Discipleship) Will inform school improvement plan Children will have gained confidence in articulating the life and mission of Jesus through their words and actions	Term 1 2021 Ongoing through 2021	Staff survey Previous documents PD LLJ booklet begun in 2020 Continue to develop resources	The document is relevant to the needs of the staff and school community Opportunities to reflect on the gospel	Principal and all staff Ongoing reflection and review
CALL TO FAITH Theme: Prayer	Staff PD Feedback survey from staff	Staff formation in preparing prayer and class liturgies	Increased participation in staff prayer and able to plan appropriate class liturgies	PD for staff	Strategic Direction (Discipleship)	Ongoing through 2021	Principal PD (need to source) Parish Priest	Staff are more active in preparing prayer and liturgies in the school	Principal All staff
CALL TO GROW IN DISCIPLESHIP Apostle's Creed Sacraments Life in Christ Christian Prayer	Evangelisation Staff PD Feedback	Developing with staff and students an awareness and understanding of the rituals of Mass Developing with staff an understanding in planning using RE units	Increased awareness and participation at Mass from staff and students Staff planning using CEWA documents	PD for staff Explicit teaching of Mass rituals for students	Being seen as active Christians in the community Having confidence to plan meaningful experiences for students	End of 2021	Principal Teachers CEWA staff Parish Priest Faith Focus Teams page	Staff and students are more active in the Mass	Principal All staff

